

REILLY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
March 23, 2022

The Reilly Township Board of Supervisors held its regular monthly meeting March 23, 2022 the Newtown Fire Company. The meeting was then called to order by Chairman Butensky with Supervisors Quinn present and Ruch. Also in attendance were Solicitor Reiley, Police Chief Wenner, Engineer Dave Horst and several citizens of the township.

The minutes of the previous meeting held on February 23, 2022 were read and accepted on a motion by Quinn, 2nd by Ruch with Butensky in favor.

The Treasurers Report was read and accepted on a motion by Ruch, 2nd by Quinn with Butensky in favor.

The bills for March 2022 were read and ordered to be paid on a motion by Quinn, 2nd by Ruch, with Butensky in favor.

Police Report for February was read and accepted on a motion by Ruch, 2nd by Quinn with Butensky in favor.

The Solicitors Report was read and accepted on a motion by Ruch, 2nd by Quinn with Butensky in favor.

The Engineers Report was read and accepted on a motion by Quinn, 2nd by Ruch, with Butensky in favor.

The Road Report was given by Supervisor Quinn

OLD BUSINESS:

~Motion by Ruch, 2nd by Quinn with Butensky in favor the adopt Ordinance 2-2022 Forestry & Timbering Ordinance

~Motion by Ruch, 2nd by Quinn with Butensky in favor to adopt Ordinance 1-2022 Second Amendment to Property Use & Occupancy Ordinance extending effective date

~Motion by Butensky, 2nd by Quinn with Ruch in favor to approve Resolution 1-2022 Resolution for Supplemental Appropriations for the 2022 Budget

~Codification of Ordinances will take approx. 3 years to complete

~Assessment Appeal for Morgan Sophia and Blackwood Inc around Swatara Falls and John Fry Landfill

~Reilly Memorial Park Grant paperwork fully executed

~Water testing of the Gebhard Run & Swatara Creek to be done

~Bids for the 2022 Road Program:

New Enterprise Stone & Lime Co	\$168,357.50
M & J Excavating	\$172,105.00
Meckley's Limestone Products	\$180,505.00
H & K Group	\$185,834.33
Construction Masters Services	\$196,580.75
Ronnie Folk Paving	\$198,950.00

Motion by Quinn, 2nd by Ruch with Butensky in favor to award bid to New Enterprise Stone & Lime Co pending approval of the Engineer

NEW BUSINESS:

~Fire Company news-changes to Work Comp Act 108 2020 – Social members coverage and twp approval of fund raising and other activities

~EMA sent out a memo on Highway safety & procedures on scene for longer than 1 hour procedures

~Received a check from WOF in the amount of \$9629.69

~Ash pick up will go to once a week starting the week of April 5

~Township workers will start their new schedule the week of April 18th. They will be working four 10 hour days

~Playgrounds and ballfield will be open and inspected

~Supervisors met with Branch Township Supervisors and Police Force to discuss some police matters and talk about body cameras and possibly setting up a police commission

~Timbering permits Marvin Stoltfuz (applied for 220 acres of select cutting) and also AMG Logging applied for select cutting of land owned by Pagnotti and also Nolen Perrin's property around Swatara mud dam for clear cutting

~Talked to Bill Reichert with Headwaters about the Otto Discharge by the ballfield in Branchdale. They are to start dredging and repairing berms and banks. Miller Brothers to do the work

~Citizen Kathy Polokas complained on the condition of some properties in the township

~Citizen Lisa Bassininsky complained of traffic speeding on Rt 209

~Motion by Quinn,, 2nd by Ruch with Butensky in favor for the Minersville Baseball to use the ballfield

There being no further business the meeting adjourned at 9:36 pm on a motion by Quinn, 2nd by Ruch with Butensky in favor.

Respectfully Submitted,
Mary Ann Matukewicz, Secretary/Treasurer

TREASURERS REPORT
March 2022

RECEIPTS:

Co of Sch	84.80
Berkheimer	14.85
Berkheimer	1767.23
Berkheimer	1195.18
Berkheimer	1638.05
Recorder of Deeds	17.96
District Court	270.51
Clerk of Courts	3.96
Berkheimer	1178.04
Heather Matukewicz	5261.91
Berkheimer	<u>1678.48</u>

TOTAL.....\$13,110.97

PLGIT-GENERAL

3/31/22 113.57

PLGIT-STATE

3/31/22 100,882.95

PLGIT-PLUS

3/31/22 1,083.26

PLAYGROUND ACCT

3/31/22 58,861.52

DIRT & GRAVEL

3/31/22 93,374.28

HOST ACCT

3/31/22 62,770.25

INVEST ACCT		
3/31/22		268,215.41
CD @ MINERS BANK		
3/31/22		146,069.22
MONEY MARKET ACCT		
3/31/22		600,664.56
MINERS MONEY MARKET		
3/31/22		358,105.20
CHECKING ACCT		
3/31/22		7,243.42
CD @ MINERS BANK (2 YEAR)		
3/31/22		86,103.12
PERMIT ACCT		
3/31/22		77,836.71
WOF ACCT		
3/31/22		196,801.04
MEMORIAL FUND ACCT		
3/31/22		35,000.49
TOTAL.....		2,048,852.94

REILEY LAW
WILLIAM C. REILEY
ATTORNEY AT LAW

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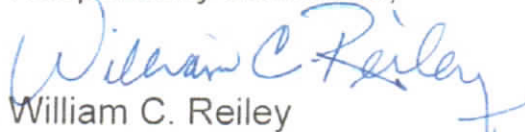
SOLICITOR'S REPORT
April 27, 2022

TO: REILLY TOWNSHIP BOARD OF SUPERVISORS:

The following is a summary of the legal work performed for Reilly Township since our last meeting of March 23, 2022:

1. Filed copies of the 2nd Amendment to the Property Use and Occupancy Permit and the Forestry/Timbering Ordinances with the Schuylkill County Law Library;
2. Began review of Township ordinances for codification project;
3. Contacted Penn DOT regarding request to move placement of Speed Limit sign(s) on PA -209 near Newtown;
4. Prepared Resolution for Supplemental Appropriations for the 2022 Township Budget;
5. Discussed potential personnel issue involving Branch-Reilly Township Police Department;
6. Requested updated fee schedule from residential building inspector Fred Bainbridge; and,
7. Contacted WOF NE Blackwood Project Engineer Sarah Hrywnak to discuss status of project and name change.

Respectfully submitted,


William C. Reiley
Reilly Township Solicitor



Alfred Benesch & Company
400 One Norwegian Plaza
Pottsville, PA 17901-3060
www.benesch.com
P 570-622-4055
F 570-622-1232

April 27, 2022

Reilly Township Supervisors
Spruce Street
Branchdale, PA 17923

Subject: Consulting Engineer's Report
Project No. 31302.00

Dear Supervisors:

The following is the status of Consulting Engineering Services provided by our firm as of this date:

Sewage Evaluation ACT 537 Planning

We mailed the Sewage Needs Mailer for the Newtown Study area and have received 37 responses (28%) and will re-mail some surveys that were improperly postmarked. We have reached the 25% response necessary for tier II needs analysis and began verifying the responses.

We continue updating the plan text, the project costs, treatment fees and estimated user rates. We have mailed out the agency coordination letters. We have requested dates from SCMA for a future meeting.

DCNR Playground Grant

We provided a proposal for the Engineering Services to complete the design for the Memorial Park Phase II. We understand the Township intends to bid both Phase 1 and Phase 2 projects at the same time and will assist Solicitor Reilly with updating the advertisement for purchasing the monuments.

Township Building Evaluation

We can begin preparing the final site plans at the Township's direction. Please note approvals take 2-3 months after design is complete. (No Change)

2022 Road Program

We sent the Notice of Award to New Enterprise Stone & Lime Company with a total bid award of \$168,357.50. Copies of the contract are available for the Township's signature at tonight's meeting. We are awaiting a start date from the Contractor and will schedule a pre-construction conference prior to the project beginning.



Property Maintenance

We will schedule an inspection day with the Township Officials and police (if necessary) to review existing and potential new compliant properties.

Timber Permit

We and processed 3 timber permit applications from A&M Logging for parcels owned by Natural Coal Company, Blackwood Inc and Mervin Stolfus. We are awaiting payment of the review fees and will provide a copy of Ordinance No. 2 – 2022 for all future permit applications.

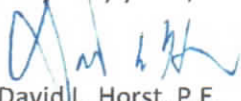
General

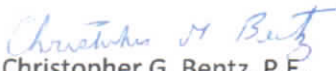
We are working to complete the filing for the SLFRF reports on behalf of the Township as a Non-Entitlement Unit of Local Government (NEU). We will identify the remaining costs of the Act 537 plans as allocated from these funds in the initial filing on April 30, 2022.

We prepared and forwarded the necessary requested information to George Inhof, UCC Building Inspector II Bureau of Occupational & Industrial Safety Department of Labor & Industry, for your current accessibility audit. It's been almost 5 years, so the next accessibility audit for Reilly Township was due. We sent the commercial permit log dating back to 6/8/17. Since only one project, the office at previously Ensol (currently Liberty Processing & Soils LLC) met the criteria for accessibility, we provided all pertinent records. And notified Liberty that George and our office would visiting them today April 27, 2022 the day of the actual audit. George will follow up with a letter regarding the Audit findings. No action is required at this time.

If you have any questions or comments concerning the above, please contact our office.

Very truly yours,


David L. Horst, P.E.
Project Engineer


Christopher G. Bentz, P.E.
Civil Group Manager

cc: Atty. William Reiley, Solicitor

Benesch Project No. 30864.02

April 6, 2022

Meeting Minutes – (4/6/22) 10:00 a.m. to 10:45 a.m.

Meeting Location – Project Site

Pre-Construction Meeting

Attendees:

Ms. Christine Haldeman, P.E., Benesch
Mr. Maura Bentz, EIT, Benesch
Mr. William Reichert, Schuykill Headwaters Association, Inc.
Mr. Tim Butler, Miller Bros Construction
Mr. Tim Nester, Miller Bros Construction
Mr. Robert Butensky, Reilly Township
Mr. James Quinn, Reilly Township

Meeting Summary:

A. INTRODUCTION

B. SIGN-IN-SHEET

C. CONTACT INFORMATION

• **Owners:**

Mr. William Reichert, President
Schuykill Headwaters Association (SHA)
PO Box 1385
Pottsville, PA 17901
Phone 570-622-3742 ext. 3331
wreichert@co.schuykill.pa.us

• **Engineers:**

Ms. Christine Haldeman, P.E., Mr. Christopher G. Bentz, P.E., Maura Bentz, EIT
Alfred Benesch & Company (Benesch)
400 One Norwegian Plaza
Pottsville, PA 17901
Phone 570-622-4055 | Fax 570-622-1232
chaldeman@benesch.com | cbentz@benesch.com | mbentz@benesch.com

• **Contractor:**

Mr. Tim Butler
Miller Bros Construction Inc.
950 East Main Street, Suite 107
P.O. Box 472

Schuylkill Haven, PA 17972
Phone 570-385-1662 | Fax 570-385-3713
tim@millerbros.com

D. PROJECT DESCRIPTION

The project will consist of modifications to an existing passive abandoned mine drainage treatment system. Modifications will include the following major construction components:

- Existing Access Road Improvements.
- Demolition of Existing Treatment System.
- New Influent Channel Access Road
- Influent Channel Improvements
- Wetland Cell
- Sediment Pond #2
- Transfer Channel
- Sediment Pond #1
- Distribution Pond
- Erosion and Sediment Control
- Miscellaneous.

E. CONTRACT DETAILS

- Contract amount is \$873,834.00 with all Change Orders executed to date (CO #1 & CO #2).
- Bonds/Agreement/Insurance – Bonds, Agreement, and Insurance received and approved.
- Notice to Award – Dated August 18, 2021.
- Notice to Proceed – Dated January 4, 2022.
- Safety Standards – Must be maintained at all times on the project site.
- Work Hours on Property – 7:00 a.m. to 7:00 p.m., Monday through Friday, except as approved by the OWNER and ENGINEER.
- Applicable Wage Rates – PA Prevailing Wage Rates
- Quantities – As measured and documented during construction.
- Change Orders – Must be approved by OWNER and ENGINEER prior to work commencing
- Contract Time – Thursday, October 31, 2022 Final Completion.
- Liquidated Damages – \$500.00 additional per day for Final Completion.

F. PROJECT REPRESENTATION

The ENGINEER, Alfred Benesch & Company (Benesch), will be performing part-time project representation during the construction project. All official actions, documentation, etc., must be sent to the ENGINEER, who will coordinate with OWNER per the Contract Documents.

G. CHANGE ORDER AND REQUESTS FOR INFORMATION

All change orders and requests must be presented to the ENGINEER for review and response.

H. FUNDING

The project is being funded by an EPA Section 319(h) Nonpoint Source Management Grant Program administered by the PA Department of Environmental Protection Bureau of Conservation and Restoration.

I. APPLICATIONS FOR PAYMENT

- The OWNER's Board meetings are typically held the 1st Thursday of the Month but are not critical to the payment application process.
- Applications for Payment shall be submitted on a monthly basis. No specific date is required for the payment applications.
- All payment applications shall be reviewed and approved by the ENGINEER prior to the OWNER submitting the application to PADEP for reimbursement. Once the OWNER receives reimbursement from PADEP the OWNER will issue the reimbursement.
- Certified payroll forms, digital or paper, should be submitted to the ENGINEER, up to date for the application being submitted.

J. CONSTRUCTION SCHEDULE

- Contractor is required to coordinate construction schedule with the OWNER and ENGINEER to avoid conflicts and to ensure orderly progress of the project.

K. LABOR COMPLIANCE

- Benesch will provide labor compliance, if required.

L. PERMITS/CLEARANCES

- This project is considered a maintenance project of an existing permitted facility, therefore new permits for the work within this contract were not required.
- The contractor shall follow the Erosion and Sediment Control Plan and Sequence within the project contract documents to ensure compliance with PA Chapter 102 requirements.

M. RESTORATION

- Any existing facilities that are to remain that are disturbed during construction, such as gates, signage, etc., is required to be returned to its pre-construction condition. Items, which do not have a specific unit price, are incidental to the project, and shall be included in those respective unit prices.

N. EASEMENTS

- The Schuylkill Headwaters Association holds a Consent for Right of Entry of the site with all the property owners, no easements are necessary. The property owner for the disposal site has been notified of the pending activity.

O. VERIFICATION

- All dimensions and existing conditions shall be checked and verified in the field by the contractor. The Contractor shall contact the ENGINEER if any existing structures to remain vary greatly from the plan drawings. This work is incidental to the contract.

P. SUBMITTALS

- Shop drawings – Electronic Permitted
- Construction Schedule

Q. OTHER AGENCIES

- Schuylkill Headwaters Association
- Schuylkill Conservation District

- Pennsylvania Department of Environmental Protection

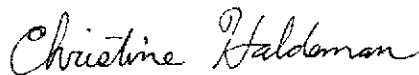
R. FIELD VIEW

S. QUESTIONS

- The valves and connections should remain open for inspection before backfilling, everything else can be inspected as completed.
- The contractor may stack trees on the high side of the new access road when clearing.
- The contractor can begin to cut the existing berms in the northeast corner of the sedimentation pond to begin draining the pond as long as it is clean water that is exiting.
- Only the wetland cell requires the wetland cell substrate to be placed.
- All work may proceed as soon as weather and site conditions permit.
- The contractor can store the pipes/materials delivered to site near the existing salt shed, for more security.
- The existing fence may be reused as much as possible and is encouraged to reduce cost.
- Mike Rothermel will be contacted by the contractor to determine if he is willing to provide borrow material for the site if needed. If not possible the contractor may need to bring in some material to the site.
- Trash that is within reach of the construction equipment on-site must be removed from the existing pit being used for sediment disposal prior to placing material into the pit.
- The existing dry hydrant should remain in place and the contractor should avoid disturbing this area.
- No plantings except the specified seeding is required at the project site. Seeding is only required to the expected water line of each pond.
- The trash, debris and all removed material will be taken off the site using the existing roads or the new access road near the salt shed.
- There will be no new pipes placed at the existing diversion weir.
- The new channel can be constructed moving uphill and the water can be diverted to the newly constructed channel as the work is being completed. Equipment shall not be placed near the portal area.
- Little league teams still practice at the baseball field but no other organizations use the area.

The above constitutes our understanding of the issues discussed and the conclusions reached. If there are any misunderstandings or omissions, please forward comments/corrections within five (5) business days to the undersigned.

Respectfully submitted,



Christine Haldeman, P.E.
Project Engineer

cc: All Attendees